

103 E. Wiggin St.
PO Box 151
Gambier, OH 43022
(740)427-2101



11423 Upper Gilchrist Rd.
Mount Vernon, OH 43050
(740)397-7922

This form will notify merchants to redirect automatic payments to The Peoples Bank. To ensure accuracy, please attach a voided check from your new Peoples Bank account to each Change Automatic Withdrawal form that you use.

Complete and sign on copy of this form for each automatic payment and mail to the company that initiates the payment.

You may want to keep your previous account open for 2 months to ensure all Direct Deposit transfers are complete.

This form, along with others from The Peoples Bank are located at www.peoplesgambier.com

Attach a VOIDED check from your Peoples Bank Account to this form.

Change Automatic Withdrawals

Complete this form for each automatic payment.

Date _____

Name of Company that makes Automatic Withdrawal _____

Street Address _____

City _____ State _____ Zip Code _____

To Whom it May Concern:

You are currently withdrawing \$ _____ (amount) from my account listed below on a weekly, bi-weekly, monthly, quarterly, semi-annual, annual (circle one) basis.

Previous Financial Institution: _____

Bank Routing Number: _____

Account Number: _____

Please stop making withdrawals from the account mentioned above effective _____ (date), and instead make them from:

The Peoples Bank, PO Box 151, Gambier, OH 43022

The Peoples Bank Routing Number: _____

The Peoples Bank Account Number: _____

Checking Savings

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at _____ (phone number).

Signature _____

Name (please print) _____

Employee ID# _____

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Send this Change Direct Deposit form to the company making the direct deposit. For your payroll direct deposits, please give this form to your Human Resources Department, along with a copy of a VOIDED check from your new Peoples Bank account.

Please Note: If you have Social Security or other governmental direct deposit, please use the Treasury Department Standard Form 119A.

For Social Security benefits, you can also contact them by phone to make direct deposit arrangements at 1-800-772-1213.

You should use one form for each company. Please make additional copies as needed.

You may want to keep your previous account open for 2 months to ensure all Direct Deposit transfers are complete.

Attach a VOIDED check from your Peoples Bank Account to this form.

Change Direct Deposit

Complete this form for each payroll direct deposit.

Date _____

Employer/Depositor's Name _____

Street Address _____

City _____ State _____ Zip Code _____

To Whom it May Concern:

You are currently depositing \$ _____ (amount) to my account listed below:

Previous Financial Institution: _____

Bank Routing Number: _____

Account Number: _____

Please stop making deposits to the account mentioned above effective _____ (date), and instead make them to:

The Peoples Bank, PO Box 151, Gambier, OH 43022

The Peoples Bank Routing Number: _____

The Peoples Bank Account Number: _____

Checking

Savings

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at _____ (phone number).

Signature _____

Name (please print) _____

Employee ID# _____

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Complete this form and return it to your old bank or financial institution to close your accounts.

Close Account

Complete this form and send to your previous institution.

Date

Name of Bank or Financial Institution

Street Address

City State Zip Code

To Whom it May Concern:

Effective _____ (date) please close the following accounts and send a check for the remaining balance(s) to me at the address listed below:

Checking Account # _____

Savings Account # _____

Please close my certificate of deposit account(s) listed below upon maturity and send a check to me at the address listed below:

Certificate # _____

Certificate # _____

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at _____ (phone number).

Signature

Name (please print)

Address

City State Zip