

103 E. Wiggin St.
PO Box 151
Gambier, OH 43022
(740)427-2101



11423 Upper Gilchrist Rd.
Mount Vernon, OH 43050
(740)397-7922

Complete this form and return it to your old bank or financial institution to close your accounts.

Close Account

Complete this form and send to your previous institution.

Date

Name of Bank or Financial Institution

Street Address

City State Zip Code

To Whom it May Concern:

Effective _____ (date) please close the following accounts and send a check for the remaining balance(s) to me at the address listed below:

Checking Account # _____

Savings Account # _____

Please close my certificate of deposit account(s) listed below upon maturity and send a check to me at the address listed below:

Certificate # _____

Certificate # _____

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at _____ (phone number).

Signature

Name (please print)

Address

City State Zip