

103 E. Wiggin St.  
PO Box 151  
Gambier, OH 43022  
(740)427-2101



11423 Upper Gilchrist Rd.  
Mount Vernon, OH 43050  
(740)397-7922

Send this Change Direct Deposit form to the company making the direct deposit. For your payroll direct deposits, please give this form to your Human Resources Department, along with a copy of a VOIDED check from your new Peoples Bank account.

Please Note: If you have Social Security or other governmental direct deposit, please use the Treasury Department Standard Form 119A.

For Social Security benefits, you can also contact them by phone to make direct deposit arrangements at 1-800-772-1213.

You should use one form for each company. Please make additional copies as needed.

You may want to keep your previous account open for 2 months to ensure all Direct Deposit transfers are complete.

Attach a VOIDED check from your Peoples Bank Account to this form.

## Change Direct Deposit

Complete this form for each payroll direct deposit.

Date \_\_\_\_\_

Employer/Depositor's Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

*To Whom it May Concern:*

You are currently depositing \$ \_\_\_\_\_ (amount) to my account listed below:

Previous Financial Institution: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Account Number: \_\_\_\_\_

Please stop making deposits to the account mentioned above effective \_\_\_\_\_ (date), and instead make them to:

The Peoples Bank, PO Box 151, Gambier, OH 43022

The Peoples Bank Routing Number: \_\_\_\_\_

The Peoples Bank Account Number: \_\_\_\_\_

Checking

Savings

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at \_\_\_\_\_ (phone number).

Signature \_\_\_\_\_

Name (please print) \_\_\_\_\_

Employee ID# \_\_\_\_\_